



Sir Syed University of Engineering & Technology
University Road, Karachi- 75300 Pakistan

Tel: 34988000-5, 34980059, 34980072, Fax: (92-21)-34982393

Email: registrar@ssuet.edu.pk Website: www.ssuet.edu.pk

NO: SSUET/REG/2020/OLM/004

Date: 14th April 2020

ATTENTION: ALL NON TEACHING AND ADMINISTRATIVE STAFF MEMBERS OF SSUET.

In fulfillment of the instructions by the Government of Sindh and HEC in the wake of declaration of COVID-19 Pandemic worldwide, the following announcements are hereby notified for information and compliance of All Non-Teaching and Administrative Staff Members of Sir Syed University of Engineering & Technology, Karachi.

- In view of closure of all Universities across the Pakistan and due to extension in lockdown period, the University will remain closed **till further orders** for All Non-Teaching and Administrative Staff Members of SSUET. **(The University closure period for All Non-Teaching and Administrative Staff is being counted from 18th March 2020 till the elapse of lockdown to be formally announced by the Government).**
- However, **all Para Medical Staff/ Ambulance Drivers/ Engineering & IT Technical Staff / Security Guards/ Sanitary Workers/ and other Technical Staff** engaged in essential services (for University Campus) will remain on duty as per their notified duty rosters.

Note: Above mentioned order of University closure is subject to further announcement by the Government in view of COVID-19 and may be reviewed accordingly.

Engr. Syed Sarfraz Ali
Registrar

To,
Additional Registrar, Director Finance, Resident Auditor, Manager, I.T. Department, Manager, MIS Department, Controller of Examination, DSA, CSO, Librarian, All Notice Boards.

Copy to,
All Deans, Associate Dean Faculty of Engineering, All Chairpersons of Teaching Departments (To inform non-teaching staff working in Teaching Departments)

Copy to (for information):

- PS to the Chancellor
- PS to the Vice-Chancellor