

March 6th, 2021

Students Alert

Additional Courses Spring 2021

(For Batches 2015, 2016 & 2017)

- Centralized Schedule of Additional Courses Spring 2021 is displayed on notice boards.
- Batches 2015, 2016 and 2017 can take upto 6 courses. Students can select their courses which are offered with this notice. If any course which is not present in the list then student can select courses which are currently running in their department regular semester i.e., 2nd, 3rd, 5th or 7th semester. Regular Courses Department Timetables are posted on departmental notice boards. However, no course should be selected that has clash of timings as the Exams will be held on the same timings.
- Students will first submit his registration form in the CED office along with the mark sheets/unverified transcript copy (B-Block, third floor) without fee payment. After verification, student will be given date to collect back the form and then will submit the fee in the bank and then form and fee voucher will be submitted back in CED office on the same day.
- Classes will start w.e.f March 11th, 2021. (If courses opted from Regular Semester i.e., 2nd, 3rd, 5th or 7th, then their classes are already started and student can take classes w.e.f March 8th, 2021 and students will be responsible for coverage of previous classes themselves)
- **Fee for each course is Rs 3500/=**
- Select only those courses in which you know you are failed (sessional or final or both).
- Do not select those courses that have clash of timings. If you select and submit fee, then fee will not be refunded.
- Each student has to take at least 75% of the classes. Students having Short of attendance will not be allowed to sit in the final exam.
- If the student is failed only in the sessional then he has to repeat the whole course by taking all classes however he does not need to appear in the final exam. Requirement of attendance is compulsory for either sessional or theory or both.
- The maximum number of courses that student may be allowed to improve in an eight semester degree programme is six (6) for 4 year degree programme and eight (8) for 5 year degree programme.
- For any further query, consult your department head or your department office.
- Registration of the courses will start w.e.f March 8th, 2021.
- Last Date of the Registration is March 11th, 2021.
- After March 11th, 2021, Rs 500/course/day will be charged as late fee and after March 16th, 2021, registration will be completely closed.

Dr. Shakil Ahmed

Incharge Additional Courses Program