



Sir Syed University of Engineering & Technology
University Road, Karachi- 75300 Pakistan

NO: SSUET/REG/2021/0041

Date: 29th April 2021

INSTRUCTIONS FOR ONLINE SPRING SEMESTER 2021

ATTENTION: ALL STUDENTS OF UNDERGRADUATE MORNING PROGRAMS

In fulfillment of the instructions of Government of Sindh and National Command and Operation Center(NCOC) of Pakistan, the following announcements are hereby notified for information and compliance by **the students of all Undergraduate Morning and Evening Programs.**

1. All on-campus activities shall continue to remain suspended for students till further announcement by the University as per directives of Sindh Government and Higher Education Commission of Pakistan.
2. The remaining Theory Classes of Spring 2021 will be conducted online **w.e.f. Friday 30th April 2021** for which MS TEAMS platform will be used for which classes are already created in MS TEAMS and notifications sent to students on their official email addresses.
3. All students of each class will attend both theory sessions of **1.5 hour** each and attendance would be based on appearance in the classes on MS TEAMS and access to lecture material uploaded on VLE as per previous policy notified for Fall Semester 2020 which says that, ***“The students who login at VLE of SSUET and explore course materials such as Lectures Slides and Lectures Recordings within 10 hours from the commencement of class then the instructor should mark student attendance as present”.***
4. If a student is absent in both modes (MS TEAMS + VLE ACCESS) in a week, he/she must be awarded Zero attendance for that week. QOBE should reflect impact of both modes (MS TEAMS + VLE ACCESS).
5. For all batches of Undergraduate Morning and Evening Programs, time tables of regular classes are same as notified and available of website except that all students of each class will attend **both theory sessions of 1.5 hour each.**(Ramzan Timings will be observed initially and then regular timings will be observed after Eid Holidays).
6. For PEC accredited Engineering Disciplines (EE, TE, EL,CV,BM,CE), the laboratory sessions will remain suspended except for the courses where software based and simulation based labs are applicable where the arrangement of Online laboratory sessions will be managed and notified separately by their respective Chairpersons.
7. For Non-Engineering Disciplines (SE,IT,CS,BI,BMS, MCS, Maths, BBA, B.Arch, BSc Tech), the arrangement of Online laboratory sessions will be managed and notified separately by their respective Chairpersons and Coordinators.



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8. In case of academic support, the respective Chairperson of the Department should be contacted. While technical support should be provided by VLE Coordinator and Q-OBE Coordinator of each department for which contact details will be notified separately by each departmental chairperson.
9. End semester examinations for Spring Semester 2021 shall be held from **Monday 7th June 2021** for which time table will be displayed on University website by **Tuesday 18th May, 2021** along with the **applicable mode** of Examination.
10. Final Results of Spring Semester 2021 shall be displayed on University website by **Wednesday, 30th June 2021**.
11. Summer 2021 session shall be held tentatively from **Monday 5th July 2021 to Saturday 28th August 2021** including midterm examinations for the Summer Session.
12. All Students are advised to pay all previous dues and semester fee of **Spring 2021** without further delay but not later by **Tuesday 18th May, 2021**.

Note: New notifications will be issued from time to time as per the requirements of the University based on new instructions from the Government.

Sarfraz Ali

Engr. Syed Sarfraz Ali
Registrar

To,
Deans, Associate Dean ECE, All Chairpersons of Teaching Departments, Incharge Technology Program

Copy to:
Additional Registrar, Director Finance, Director I.T, Manager, I.T. Department, Manager MIS Department, Controller of Examination, DSA, Librarian, Resident Auditor, All Notice Boards including website

Copy to (for information):
1- PS to the Chancellor
2- PS to the Vice-Chancellor