



SIR SYED UNIVERSITY OF ENGINEERING & TECHNOLOGY

University Road, Karachi-75300, Pakistan Tel: 34988000-5, 34980059-34980072

ENROLMENT SECTION PERFORMA FOR ISSUANCE OF DUPLICATE RADIO FERQUENCY IDENTITY CARD/ ENROLMENT CARD¹

RFID Card

Enrolment Card

Date: _____

1. Name: _____ 2. Father's Name: _____
(As per Matric Certificate) (As per Matric certificate)
3. Roll No: _____ 4. Enrolment No: _____
5. Address (Present): _____
6. Cell#: _____ 7. Email: _____
8. CNIC#: _____
9. Reason for Duplicate Card(s): _____

Applicant Signature

10. Clearance with signature & seal of Authorized person:

| | | | |
|------------------------|----------------------|--------------------|-----------------|
| Chief Security Officer | Student Affairs Dept | Finance Department | DR-II Academics |
|------------------------|----------------------|--------------------|-----------------|

11. Following documents as required are attached:

- Copy of CNIC.
- Original receipt of payment voucher.

12. **Certificate Fee & Processing Time:**

- 700 /- for Duplicate university RFID card delivery in 03 working days.
- 200/- for duplicate Enrolment card delivery in 03 working days.

Note:

- Obtain Deposit receipt of this Form from Help desk & bring at the time of collection of RFID / Enrolment card.
- Bring original CNIC for collection of RFID /Enrolment card from Enrolment Section.
- RFID to be collected from the respective dept (Academic)
- Enrollment Card to be collected from Enrolment Section.

Signature with date

Name: _____

Roll No: _____

Date: _____

¹ Application for 2015 & older Batches old/form are to be used.