



SIR SYED UNIVERSITY OF ENGINEERING & TECHNOLOGY

University Road, Karachi-75300, Pakistan Tel: 34988000-5, 34980059-34980072

ENROLMENT SECTION PERFORMA FOR ISSUANCE OF DUPLICATE IDENTITY CARD/ ENROLMENT CARD

staple
Recent passport
size photograph

ID Card¹

Enrolment Card

Date: _____

1. Name: _____ 2. Father's Name: _____

(As per Matric Certificate)

(As per Matric certificate)

3. Roll No: _____ 4. Enrolment No: _____

5. Address (Present): _____

6. Cell#: _____ 7. Email: _____

8. CNIC#: _____

9. Reason for Duplicate Card(s): _____

Applicant Signature

10. Clearance with signature & seal of Authorized person:

Library	Student Affairs Dept	Finance Department	DR-II Academics
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11. Following documents as required are attached:

- Copy of CNIC.
- Photograph(s).
- Original receipt of payment voucher.

12. Certificate Fee & Processing Time:

- 100 /-for Duplicate university ID card delivery in 03 working days.
- 200/- for duplicate University Enrolment card delivery in 03 working days.

Note:

- Obtain Deposit receipt of this Form from Help desk & bring at the time of collection of ID CARD / Enrolment card.
- Bring original CNIC for collection of ID card /Enrollment card.
- ID card & Enrolment Card to be collected from Enrolment section.

Receiver's Signature with date

Name: _____

CNIC: _____

Date: _____

¹ Application for 2015& older batches old/form are to be used.