



SIR SYED UNIVERSITY OF ENGINEERING & TECHNOLOGY
University Road, Karachi-75300, Pakistan Tel: 34988000-5, 34980059-34980072

Application for Issuance of Certificates

(For passed out students only)

Ordinary
Urgent

Date: _____

The Deputy Registrar
Sir Syed University Of Engineering
and Technology Karachi.

1. Particulars

- a. Name : _____
b. Father's Name: _____
c. Roll No: _____
d. Cell No: _____
e. Address: _____

2. Following certificate(s) may kindly be issued to me:

- a. Migration / NOC
b. English Proficiency
c. Character Certificate
d. Any other certificate regarding his / her stay / studies in the University.

3. Following documents as required are attached:

- a. Copy of Verified BS Degree / Transcript / Provisional (any one)
b. Paid Fee Challan(s)(Original)

Signature of the Applicant

4. Clearance from:

Finance Department	Student Affairs Department
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Receiver's Signature with date

5. Certificate Fee & Processing Time:

- a. Ordinary certificate @Rs100 per certificate delivery in 05working days from date of submission of application.
b. Urgent certificate @ Rs300 per certificate delivery - 02 working days from date of submission.

Note:

1. Obtain Deposit receipt of this Form from Help desk & bring at the time of collection of certificates.
2. Bring original CNIC for collection of Certificates.